

# New Member Guide



An Independent Chapter of



American College of  
Healthcare Executives  
*for leaders who care®*



## NEW MEMBER GUIDE

- **LEADERSHIP**  
opportunities outside of your current position
- **NETWORKING**  
events with peers and mentors within your community
- **EDUCATION**  
opportunities that are close to home and can come to you

## LETTER FROM THE PRESIDENT

Congratulations on joining the American College of Healthcare Executives (ACHE) and in turn the Canadian ACHE Chapter!

The Canadian Chapter of ACHE strives to support each healthcare executive across our state with opportunities for professional development, collegial networking, and service to the Canadian Chapter



This document is being provided to you as an additional resource to the information you received from national ACHE. Our goal with this document is to help guide you in your new membership and to provide an overview of the Canadian ACHE Chapter and its offerings. Here, you will find information on:

- Our Chapter's structure, including our Mission, Vision, Values, and an overview of the Board (pages 4-6)
- Our online services, including our website, newsletter, and social media (page 8)
- The FACHE credential and our Board of Governors Exam Prep course (page 8)

I invite you to explore all of these resources and would encourage you to get involved in the Chapter's leadership. We provide leadership opportunities on our committees and board for students, early careerists, and mid-level careerists.

If you have any questions, please do not hesitate to contact me directly at [froesch@gmail.com](mailto:froesch@gmail.com). I look forward to meeting you at a Canadian ACHE event in the near future.

Best regards,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Frances C. Roesch, M.H.A., FACHE  
ACHE Chapter President

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**UNDERSTANDING THE CHAPTER**  
**MISSION, VALUES & VISION**

## MISSION

The mission of the Canadian Chapter of ACHE is to promote exceptional professional development through partnerships, networks and access to national and international resources enabling health care leadership excellence.

## VISION

The vision of the Canadian Chapter of ACHE is to Be the professional association of choice for Canada's health leaders.

## VALUES

- + Integrity
- + Lifelong Learning
- + Leadership
- + Diversity

## BOARD OF DIRECTORS & BOARD COMMITTEES

The Canadian ACHE Chapter Board of Directors is composed of at least six elected members as well as ex officio members, including the chairs of each Committee. Board and Committee members are volunteers and must be Canadian ACHE Chapter members, and terms for all positions are generally two years in length.

## CURRENT CANADIAN ACHE CHAPTER BOARD OF DIRECTORS ELECTED MEMBERS

- **Officers**
  - Chair (Frances Roesch, FACHE) 2017-2019  
[froesch@gmail.com](mailto:froesch@gmail.com)
  - Vice-Chair (Todd Stepanuik) 2018-2020  
[todd.stepanuik@mha.tvh.ca](mailto:todd.stepanuik@mha.tvh.ca)
  - Treasurer (Leslie Benecki, FACHE) 2018-2020  
[lbenecki@cogeco.ca](mailto:lbenecki@cogeco.ca)
  - Secretary (Paula Neves) 2017-2019  
[paulanevesresearch@gmail.com](mailto:paulanevesresearch@gmail.com)
- **Directors**
  - Glenn Gale 2017-2019  
[glenn@ca.ibm.com](mailto:glenn@ca.ibm.com)
  - Marcy Saxe-Braithwaite 2017-2019  
[marcy.saxe-braithwaite@nshealth.ca](mailto:marcy.saxe-braithwaite@nshealth.ca)
  - David Matear 2018-2020  
[davidwmatear@hotmail.com](mailto:davidwmatear@hotmail.com)
  - Guy Bourbonniere 2018-2021  
[ghjbourbonniere@trane.com](mailto:ghjbourbonniere@trane.com)

## EX OFFICIO MEMBERS

- **Regent** (Danielle Swerhorne, FACHE)
- **Committee Chairs**
  - Audit Chair (Guy Bourbonniere)
  - Communications Chair (Paula Neves)
  - Programs Chair (Glenn Gale)
  - Membership & Advancement Chair (Todd Stepanuik)

## CANADIAN ACHE CHAPTER COMMITTEES

### MEMBERSHIP COMMITTEE

The Membership & Advancement Committee has primary responsibility for advancing new Fellow designates and recertifying existing Fellows. In addition, it is responsible to actively seek new chapter members and bolster membership.

### AUDIT COMMITTEE

The Audit Committee performs an annual review of the Chapter's financial activities and makes recommendations for improving the stewardship of the Chapter's financial resources.

### COMMUNICATIONS COMMITTEE

The Communications Committee provides information to the Chapter membership via website ([www.canada.ache.org](http://www.canada.ache.org)), quarterly newsletter, social media, and email announcements.

### NOMINATIONS COMMITTEE

The Nominations Committee ensures that the Chapter is run by strong and effective leaders by soliciting nominations for new Board members. This Committee is always chaired by the current Chapter President.

### PROGRAMS COMMITTEE

The Programs Committee is responsible for providing the Chapter membership with networking and education hours as set by national ACHE each year, as well as maintaining the online event registration system used for these events.

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For additional information on the Canada ACHE Chapter Board and Committees, please read the Chapter By-Laws on the website.

## CHAPTER RESOURCES

### EDUCATION & NETWORKING EVENTS

The Chapter provides education and networking events to its members through various events, webinar offerings. Many of these events are free of cost and supply the education credits necessary for attaining and maintaining the FACHE credential. They also provide networking opportunities with other healthcare leaders in your area and across the Country. All new members are encouraged to attend as many of these events as possible to maximize the value of your membership.



### COMMUNICATIONS RESOURCES

The Canadian ACHE Chapter provides many different communications resources to its members. All Chapter information, announcements, and calendar events can be found on the website ([www.canada.ache.org](http://www.canada.ache.org)). A quarterly newsletter is provided to members via email and is posted to the website, and contains information on upcoming events of note, articles of interest, and Chapter activities.



## HOW TO MAKE THE MOST OF YOUR MEMBERSHIP

After reading this document, it should be clear that getting involved in the Chapter is the best way to make the most of your membership. Many of the events provided by the Chapter are free of charge and are excellent networking forums with other healthcare leaders in the state.

Additionally, volunteering on one of the Board Committees can provide additional networking and leadership opportunities with key leaders. We especially encourage students to get involved as valuable resume experience.

Please do not hesitate to contact us with any questions or if you are interested in volunteering with the Chapter at [froesch@gmail.com](mailto:froesch@gmail.com). Congratulations again on your new membership, and we look forward to advancing healthcare together with you!

## LINKS OF INTEREST



Below we have included links to key items you may find of interest as you explore ways to make the most of your membership in ACHE and Canada ACHE.

## ACHE LINKS

- **ACHE's Website:** [www.ache.org](http://www.ache.org)
- **New Member Welcome Center:** [www.ache.org/welcome](http://www.ache.org/welcome)
- **Career Development Resources:** [www.ache.org/newclub/career/career\\_development.cfm](http://www.ache.org/newclub/career/career_development.cfm)
- **Fellow/FACHE Credential:** [www.ache.org/membership/credentialing/credentialing.cfm](http://www.ache.org/membership/credentialing/credentialing.cfm)
- **National Education & Events:** [www.ache.org/SEMINARS/calendar/index\\_advanced.cfm](http://www.ache.org/SEMINARS/calendar/index_advanced.cfm)

## CANADA ACHE CHAPTER LINKS

- **Canada ACHE Chapter Website:** [www.canada.ache.org](http://www.canada.ache.org)
- **Annual Reports, bylaws, chapter resources:**  
[www.canada.ache.org/leadership/chapter-resource/](http://www.canada.ache.org/leadership/chapter-resource/)